

March 12, 2013
5:30 P.M.
Newport, Oregon

The City of Newport Bicycle and Pedestrian Committee met on the above date in Conference Room B of the Newport City Hall. In attendance were Ken Dennis, Maryann Bozza, Elliot Crowder, and Chuck Forinash. Also in attendance was Peggy Hawker, City Recorder/Special Projects Director.

APPROVAL OF MINUTES - FEBRUARY 12, 2013

MOTION was made by Forinash to approve the minutes of the February 12, 2013 minutes. Forinash noted that he attended this meeting, and that his name was inadvertently omitted from the attendance list. The motion carried unanimously in a voice vote.

UPDATE ON RECOMMENDATIONS FROM THE PORT'S PEDESTRIAN/VEHICLE SAFETY TASK FORCE THAT WERE DIRECTED TO THE CITY'S PUBLIC WORKS DEPARTMENT FOR EVALUATION AND RECOMMENDATIONS

It is unknown whether Tim Gross, the city's Public Works Director, has had an opportunity to review the updated Traffic Impact Analysis with the goal of responding to this Committee's recommendations. Hawker agreed to inform Gross that the Committee continues to want this information.

MEETING MANAGEMENT AND PROCESS

Hawker noted that she was assigned to attend this meeting. The Committee expressed dismay that no one from the Public Works Department was present. Dennis reviewed the history of the Committee and its operation, and Hawker noted that city staff would be working with the Committee on the development of agendas, preparation of minutes, and meeting process. Hawker gave a copy of the Municipal Code, relative to the Bicycle and Pedestrian Committee, to Dennis. A discussion ensued regarding the role of advisory committee's generally; the lack of staff support for this Committee; and the desire to have someone from the Public Works Department staff this Committee.

BIKE LAND STRIPING ON SE BAY BOULEVARD

The Committee expressed appreciation for the city's striping of bike land on SE Bay Boulevard.

CITY COUNCIL PRESENTATION

It was noted that the recent presentation to City Council had gone well. A discussion ensued regarding the meeting notice, and that this Committee was unaware that when a quorum of the Committee will attend another city meeting, and have an item on the

agenda, that the notice must be for a joint meeting of the two bodies to avoid a violation of the Oregon Public Meetings Law.

BIKE LANE SYMBOL FOR SE BAY BOULEVARD

The Committee asked whether the city has a bike lane symbol, and if not, whether the sharrow template could be modified for use as a bike lane symbol. It recommended that if the city does not own a bike lane symbol (template), and the sharrow template cannot be modified, that the city purchase a bike lane symbol template.

A discussion ensued regarding the cost of sharrows, and Dennis noted that ODOT estimates the cost of an installed sharrow at \$255 each.

OTHER BUSINESS

In reviewing the Municipal Code relative to this Committee, it appears that an ordinance needs to be adopted changing the number of Committee members from five to seven. Dennis noted that he had asked Council to change the number of members to seven, and apparently the Code had not been changed. Hawker will draft an ordinance for Council consideration.

The Committee requested that Jim Voetberg, City Manager, attend the next meeting.

Forinash discussed the possibility of the Bayfront Parking District participating in a sidewalk project near the hospital. It was asked that city staff weigh in on this.

UPCOMING AGENDA

Items to include on the next agenda are:

1. Status of the recommendations from the Port's Pedestrian/Vehicle Safety Task Force that were directed to the Public Works Department for Evaluation and Recommendation.
2. Preliminary engineering and construction costs of the sidewalk project by the hospital, and the potential participation of the Bayfront Parking District in this project.

It was noted that if the Committee has additional agenda items, they can e-mail them to Hawker.

NEXT MEETING

The next meeting will be held on April 9, 2013, in the City Manager's Conference Room of City Hall.

It was requested that staff provide signage, in the City Hall, indicating directions to this meeting.

It was also asked that the City Council liaison to the Committee be reminded of the next meeting.

ADJOURNMENT

Having no further business, the meeting adjourned at 7:12 P.M.